



PEER MENTOR PROGRAM: FACULTY MENTOR REQUIREMENTS

Effective Spring 2014: A Faculty Mentor who requests an assigned Peer Mentor for the classroom must agree to complete the following requirements.

COURSE INVOLVEMENT

- The class format allows for the Peer Mentor to interact with the students through discussions and small groups. Preferred courses are for first-year students.
- Provides a minimum of 5 – 10 minutes weekly for classroom announcements, check-in time, and answering college questions.
- Provides class time for the Peer Mentor to facilitate activities, presentations, or educational workshops. ***If unable to use class time, provides academic incentives (i.e. extra credit, participation points) for students to participate in workshops outside of the classroom.*

COMMUNICATION & MEETINGS

- Meets with the Peer Mentor at least once before the semester begins and throughout the semester on a regular basis.
- Provides the Peer Mentor with a course syllabus, the course text (if applicable), and course assignments as a reference.
- Requires students to meet with their Peer Mentor at least once per semester through participation or assignment credit. ***Extra credit may also be used, although it may not be as effective as an incentive.*
- Provides access for the Peer Mentor to communicate with the class through email or on Canvas.

EVALUATIONS

Faculty Mentor provides class time to complete the following program evaluations:

- **Class Pre-Evaluation:** The students assess their confidence levels of college success skills, educational tasks, and semester goals. *Distributed within the first two weeks of the semester.*
- **Class Post-Evaluation:** The students assess their confidence levels as compared to the Pre-Evaluation, the effectiveness of the Peer Mentor, and level of engagement with the Peer Mentor program. *Distributed within the last two weeks of the semester.*
- **Classroom Observation:** The Peer Mentor supervisor may schedule a class visit for roughly 30 minutes to observe the Peer Mentor's activity, facilitation style, and level of student participation. *The observations will take place throughout the semester, with advance permission from the instructor.*
- **Faculty Evaluation:** The faculty member assesses the Peer Mentor's personal and professional development within the program, working partnership with the Peer Mentor, and Peer Mentor Program feedback. *Completed within the last month of the semester.*

ABOUT PEER CONNECTIONS

The Peer Mentor Program is part of SJSU's newly formed Peer Connections department, which provides campus-wide mentoring and tutoring services. Our staff is here to inspire students to develop their potential as independent learners while they learn to successfully navigate through their university experience. Students are encouraged to take advantage of our services which include course-content based tutoring, enhanced study and time management skills, more effective critical thinking strategies, decision making and problem-solving abilities, and campus resource referrals. More information on hours, locations, services, and the workshop calendar can be found online at <http://peerconnections.sjsu.edu/> or by calling (408) 924-2587.